

GUIDELINES FOR PUBLIC PARTICIPATION
AT LONG ISLAND POWER AUTHORITY
BOARD OF TRUSTEES' MEETINGS

The primary purpose of Board meetings is to conduct the business of the Board of Trustees. New York State's Open Meetings Laws give the public the right to attend open sessions of public bodies but do not provide a right for the public to speak at such sessions. The Board of Trustees (the "Board") of the Long Island Power Authority (the "Authority") welcomes and values civil, respectful, clear and concise communication from the public and therefore voluntarily invites members of the public to attend and speak at the open sessions of its meetings. The following guidelines describe the Board's general practices in receiving comments from members of the public:

- The Board Meeting will follow the Agenda posted to the Authority's website (www.lipower.org) in advance of the meeting and, as time permits, individuals will be given an opportunity to speak on issues in accordance with the Agenda.
- Any member of the public wishing to address the Board may sign the speaker sign in sheet at the designated table outside of the Board room before the beginning of the Board meeting and indicating the issue or matters on which they wish to speak. The speaker will be called upon at the appropriate time and asked to state their name and the name of any organization they are representing. The Board asks that organizations wishing to offer substantially similar comments on a topic choose one representative to speak on their behalf so as to allow other speakers and organizations the opportunity to be heard on the same or similar issues.
- All comments should be directed to the Board. The public comment periods are not intended to be "Question and Answer" periods or conversations between the public and the Board or Authority staff.
- To facilitate the conduct of Authority business, members of the public may be invited by the Board to comment on agenda items as they are being considered by the Board. Such comments should be limited and relevant to the item being considered by the Board. Members of the public may also address the Board on other matters not on the Board agenda during a general public comment period, which generally occurs at the conclusion of the Board's agenda.
- Comments, whether on agenda items or on general matters, are limited to three (3) minutes.¹ The Secretary or his or her designee will keep time and indicate when a speaker's time is up. Speakers will be limited to the time allocated, will be expected to voluntarily comply with the time limit, and will not be allowed to extend their time by accepting time from other members of the public. Members of the public who have more extensive comments should submit their comments to the Board in writing per the below guidelines. The microphone will be interrupted if a speaker refuses to yield the podium at the end of his/her allotted time. The Chair has the discretion to decline to call on a member of the public at the next Board meeting who knowingly and purposefully has previously exceeded their allocated time limit.
- The total time allotted by the Board for public comment at Board meetings, whether on individual agenda items or general comment, is generally limited to approximately one-third of the time scheduled for the Board meeting, and in no case more than forty-five (45) minutes.

¹ Items on the Board's consent agenda are considered a single item, and speakers are subject to the three (3) minute limit for the entire consent agenda.

The Chair of the Board may decrease or increase this time in order to facilitate efficient conduct of Board meetings. In order to allow for the greatest participation by members of the public, the time allotted to any individual speaker at a Board meeting shall not exceed nine (9) minutes for an entire Board meeting.

- Comments and materials may also be submitted to the Board at www.lipower.org under “Contact Us.”
- Any written materials a speaker may have brought to a Board meeting shall be received on behalf of the Board by the Assistant to the Board of Trustees or such other person designated by the Chair. Copies of all such written materials shall be distributed to the Trustees and Authority staff after the Board meeting.
- In the event that any Board meeting is willfully interrupted or disrupted by a person or by a group or groups of persons so as to render the orderly conduct of the meeting infeasible, the Chair may direct that such persons, group or groups be removed from the meeting. Prior to asking any disruptive person, group or groups to leave or having them removed from the meeting, the Chair will give an appropriate warning and request that the individuals or group comply with these guidelines.
- The Authority’s Board meetings are recorded and subsequently posted to the Authority’s website at www.lipower.org. Public comments made during the Board meeting shall be considered a part of the official public record.
- The Authority reserves the right to inspect packages, backpacks, purses and similar containers prior to allowing members of the public entrance to the Board meeting. Firearms, knives, or other weapons of any kind, as well as bio-waste or bio-hazards, may not be brought into the Board meeting.
- The Authority may at any time make and enforce any other additional rules intended to achieve civil, respectful behavior at Board meetings and the efficient conduct of Board business.